

Instructions for signing up for the October 11 Football Party for two members and some guests:

The following instructions assumes you have not logged in to your account

1. Find the event in the calendar and double-click it

You will see this:

The screenshot shows a web browser window with the Pamet Harbor Club website. The browser's address bar displays the URL: <https://phytc.wildapricot.org/event-2055786?CalendarViewType=1&SelectedDate=10/27/2015>. The website has a dark blue header with the "Pamet Harbor Club" logo. Below the header, the event title "Patriots Football Party" is prominently displayed. To the left of the event details is a sidebar menu with links to Home, Event Calendar, Membership, 2015 Fall Membership Promotion, Join Us, Weddings, Boating, Social Club, Tennis, and Contact Us. The main content area provides event details: the date is 11 Oct 2015 from 4:00 PM to 8:00 PM, the location is Pamet Harbor Yacht Club, and the registration is free for members and guests. It also lists the menu for the event, including chicken wings, meatballs, guacamole, and chips, and provides contact information for registration. A "Register" button is visible at the bottom of the registration section. The footer of the website includes the address "7 Yacht Club Road, Truro, MA 02666", the phone number "1 (508) 349-3772", the email "info@pametclub.com", and a Facebook link.

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Pamet Harbor Club - Patri... Guest event registration - ... Sign in to Comcast

https://phytc.wildapricot.org/event-2055786?CalendarViewType=1&SelectedDate=10/27/2015

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Pamet Harbor Club

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Patriots Football Party

When **11 Oct 2015**
4:00 PM - 8:00 PM
Location Pamet Harbor Yacht Club

Registration

- **Members and Guests – Free**
This event is free for members but the fee is \$15.00 for each guest. To register multiple member attendees, return to the event registration page after confirming each registration but before paying. You can register another member in this way, under your email address.

In the registration for this event, a guest is someone who is not a member and there is a \$15 fee.

[Register](#)

See the Patriots play the Dallas Cowboys
Kick off at 4:00 pm
Enjoy Food & Friendship and Watch Football
Arrive at 3:45 to play Football Squares!

First Half: Chicken Wings, Meatballs, guacamole & chips and lots more
Half-Time: Chili and Fixins, Cornbread
Fourth Quarter: Dessert
BYOB

Bring comfortable chairs (e.g. beach chairs)
Members: Free
Non-members: \$15
Sign-up for new membership during the Fall Promotion and attend for Free.
RSVP by Tuesday, October 6th

Football Squares will be available for \$1/square.
If you wish to buy squares and will not be at the club before 4:00 pm:

Email: ddpeters2@comcast.net (Debbie Peters) or call 508-776-9811 (Mike Peters).

Charlie@pametclub.com Login

Remember me Forgot password

7 Yacht Club Road, Truro, MA 02666
1 (508) 349-3772

info@pametclub.com

[f](#)

2. Click the **register** button. You will see this:

The screenshot shows a web browser window with the URL <https://phytc.wildapricot.org/event-2055786/Registration>. The page header includes "Pamet Harbor Club" and "Patriots Football Party". A sidebar on the left contains a search bar and a menu with links: Home, Event Calendar, Membership, 2015 Fall Membership Promotion, Join Us, Weddings, Boating, Social Club, and Tennis. The main content area features a blue header with the club name and event title. Below this, a white box contains the event details: "Event: Patriots Football Party", "11 Oct 2015 4:00 PM - 8:00 PM", and "Location: Pamet Harbor Yacht Club". A search bar is present above the event details. The registration form is titled "Enter registrant email" and includes a mandatory field for "e-Mail" with a text input box. "Cancel" and "Next" buttons are located at the bottom of the form. A footer at the bottom of the page provides contact information: "7 Yacht Club Road, Truro, MA 02666", "info@pametclub.com", and a Facebook icon.

3. Enter your email and click next. If you had logged in before you started this process, your email would already be filled in. You will then see this:

The screenshot shows the same web browser window, but the registration form has progressed to the "Enter registration information" section. The event details remain the same. A new section titled "Enter registration information" is displayed, featuring a login prompt: "You can log in to auto-fill your contact information - or proceed with the registration without logging in." with a "Login" button. Below this, there are mandatory fields for "First name", "Last name", and "e-Mail". The "e-Mail" field is pre-filled with "charlie@pametclub.com". A "Guests" section is also present, showing "Additional guests" as 0 and a price of "Each \$15.00 (USD)". "Cancel", "Back", and "Next" buttons are at the bottom of the form. The footer at the bottom of the page includes contact information: "7 Yacht Club Road, Truro, MA 02666", "info@pametclub.com", and a Facebook icon. A login form is visible in the bottom left corner, with a "Remember me" checkbox.

4. Add your first and last name. **If you were not going to add another member, you would also add the number of guests at this point.** Click next. You will see this:

The screenshot shows a web browser window with the URL <https://phytc.wildapricot.org/event-2055786/Registration>. The page title is "Pamet Harbor Club" and the event is "Patriots Football Party". A sidebar on the left contains a search bar and a menu with links: Home, Event Calendar, Membership, 2015 Fall Membership Promotion, Join Us, Weddings, Boating, Social Club, Tennis, and Contact Us. The main content area has a "Review and confirm" section with the following details:

Event	Patriots Football Party
	11 Oct 2015 4:00 PM - 8:00 PM
Location	Pamet Harbor Yacht Club
Registration type	Members and Guests - Free
Total amount	Free

Below this table are "Cancel", "Back", and "Confirm" buttons. The "Registrant data" section shows:

First name	Charlie
Last name	Costa
e-Mail	charlie@pametclub.com

At the bottom, contact information is provided: 7 Yacht Club Road, Truro, MA 02666, (508) 349-3772, and info@pametclub.com. A Facebook icon is also present.

5. Click **confirm**. You will see this:

The screenshot shows the same web browser window, but now displaying the "Event registration: Confirmation (Receipt)" screen. The "Review and confirm" section is still visible at the top. Below it, a green box with a checkmark contains the message: "Thank you for your registration! Your registration is complete. Below are your registration details." The "Event registration data" section shows the same registrant information as before:

First name	Charlie
Last name	Costa
e-Mail	charlie@pametclub.com

At the bottom right of this section is a "Return to event" button. The contact information at the bottom of the page remains the same.

6. If all you were doing was registering only yourself, you would be done. Now the second member will be registered. Click on **return to event**. You will be returned to the registration screen (see # 1 above). You will then repeat steps two, three, and four, using your own email address with the following changes:

- a. You will fill in the first and last name of the other member, but under your email address.
- b. You will put a number for how many guests you will have.

Note that if you wanted to have more than two members signed up, you would hold off on adding any guests until you were registering the last member.

You can see the other member name (Sue Canavari) and 5 guests reflected in the screen shot below.

The screenshot shows a web browser window with the URL <https://phytc.wildapricot.org/event-2055786/Registration>. The page is for the "Pamet Harbor Club" and features a "Patriots Football Party" event. The event details are: Patriots Football Party, 11 Oct 2015 4:00 PM - 8:00 PM, Location: Pamet Harbor Yacht Club, Registration type: Members and Guests - Free, Total amount: Free. The "Enter registration information" section shows a message: "charlie@pametclub.com is already registered for this event. You can log in to view your existing registration - or use the form below to submit another registration under the same email." Below this, the "First name" field is filled with "Sue", the "Last name" field is filled with "Canavari", and the "e-Mail" field is filled with "charlie@pametclub.com". The "Guests" section shows "Additional guests" as 5, with a note "Each \$15.00 (USD)". There are "Cancel", "Back", and "Next" buttons. The footer includes the club's address: 7 Yacht Club Road, Truro, MA 02666, phone: 1 (508) 349-3772, email: info@pametclub.com, and a Facebook link.

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Pamet Harbor Club - Patri... Guest event registration - ... Inbox (176) - costac@dy-r...

<https://phytc.wildapricot.org/event-2055786/Registration>

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Pamet Harbor Club

Patriots Football Party

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Event Patriots Football Party
11 Oct 2015 4:00 PM - 8:00 PM
Location: Pamet Harbor Yacht Club
Registration type: Members and Guests - Free
Total amount: Free

Enter registration information

* Mandatory fields

i charlie@pametclub.com is already registered for this event. You can log in to view your existing registration - or use the form below to submit another registration under the same email.

Login

First name Sue
Last name Canavari
e-Mail charlie@pametclub.com

Guests

Additional guests 5 Each \$15.00 (USD)

Cancel Back Next

charlie@pametclub.com Login

Remember me

7 Yacht Club Road, Truro, MA 02666
1 (508) 349-3772
info@pametclub.com
[Facebook](#)

7. Click **next** and the review and confirm box will open. Click confirm.

The screen will then look like this:

The screenshot shows a web browser window with the Pamet Harbor Club website. The browser's address bar shows the URL <https://phytc.wildapricot.org/Sys/Profile/Anonymous>. The website has a dark blue header with the club's name. A sidebar on the left contains a search bar and a list of navigation links: Home, Event Calendar, Membership, 2015 Fall Membership Promotion, Join Us, Weddings, Boating, Social Club, Tennis, and Contact Us. The main content area displays the email **charlie@pametclub.com** and a login prompt. A yellow box with a warning icon contains the message: "Balance due (1 items): **\$75.00**. Please select your form of payment: ___pay online via credit card ___send a check for the full payment based on your invoice. Please make the check out to 'Pamet Harbor Club' and mail to: Pamet Harbor Yacht Club, Box 555, Truro, MA 02666. A 'Pay online' button is at the bottom of this box. To the right of the yellow box, it says "Balance due: **\$75.00**". Below the yellow box is a search bar and a table of transactions. The table has columns for Date, Transaction, and Balance due. One transaction is listed: 27 Sep 2015, Invoice#00316, Event registration Patriots Football Party, with a balance due of \$75.00. The footer contains the club's address, phone number, email, and a Facebook link.

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Pamet Harbor Club - Ano... Guest event registration - ... Inbox (176) - costac@dy-r... +

<https://phytc.wildapricot.org/Sys/Profile/Anonymous>

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Pamet Harbor Club

charlie@pametclub.com

[Login](#) as charlie@pametclub.com to access all of your data.

Balance due: \$75.00

Balance due (1 items): \$75.00

Please select your form of payment:

___pay online via credit card
___send a check for the full payment based on your invoice. Please make the check out to "Pamet Harbor Club" and mail to:

Pamet Harbor Yacht Club
Box 555
Truro, MA 02666

[Pay online](#)

Search Records found: 1

Date	Transaction	Balance due
27 Sep 2015	Invoice#00316 Event registration Patriots Football Party	\$75.00

charlie@pametclub.co Login

Remember me

7 Yacht Club Road, Truro, MA 02666
1 (508) 349-3772

info@pametclub.com

[f](#)

At this point, you can pay online or you can close the page and pay via mail or pay at the event. It is preferred that you pay ahead of time if possible. If you send a check via US mail, give me a heads up via email or phone.